Conditions for teaching in the 2020 fall semester

28 August 2020

Department of Computer Science
Main points

• **Reduced capacity** of lecture rooms to around **75-80%** due to distance restrictions

• Students divided into **(student) clusters** of up to 30 students
  • Dispensations for SW1-Cph (38), DAT3/SW3 (35), DAT5 (19-24 + 33-38), IDA7 (36), CSIT7 (40)

• Lecture rooms and student areas divided into **zones**

• **One zone per student cluster**

• **Physical teaching preferred**, but with an option for online or blended teaching (some attending physically and some online)

• **Face masks** recommended in “cluster zones” (crowded areas) (more later)
Lecturing

• Students from **same clusters in same zone** of the lecture room
• The vast majority of our courses are planned as either **physical or blended courses**
• Should logistics etc. indicate a need for **further reduction** of the current 75-80% capacity, please inform the Study Team
• Study Team **splits the students** of courses with blended teaching
• **Hand sanitizer and wiping cloth** available in every lecture room
A/V setup for blended teaching

• Task force (Kenneth Yrke Jørgensen and Kurt Nørmark) has designed an A/V setup for streaming teaching
  • PC, camera, big screen, loudspeaker

• All lecture rooms and studios are equipped with this “A/V set”

• Students hired as technical assistants
  • In process – Study Team will inform lecturers

• Test-setup in the Cassiopeia auditorium (contact Kenneth or Kurt)

⇒ lecturer should not worry about tech-stuff
Setup in VC auditoria

Frederik Bajers Vej 7H, AUD.
Kroghstræde 3, rum 1.104
Fibigerstræde 15, aud. B.

- Give video lecture
- AAU Zoom
- Enter meeting room ID /password

Video participants
Setup in other auditoria

AUD. 7 - 1. studieår
SLV300 - 0.1.95
NOVI8 – AUD. ALF
To-do list for lecturers

• BEFORE THE LECTURE BEGINS
  • Remind the students to sit in groups and keep their distance to other groups.
  • Remind them of hand hygiene, proper coughing behavior and of avoiding physical contact.
  • Point out students for table wiping at the end of the lecture, e.g. one person per row.
  • Wipe your microphone or headset before using it.

• DURING THE LECTURE
  • Make sure there is plenty of time for breaks so that clusters at the entrance is avoided.
  • Remind the students to keep their distance at all times.
  • Stay at least 2 meters from the front row.

• AT THE END OF THE LECTURE
  • Remind the appointed students of their task.
  • Remind the students to keep their distance when leaving the room.
  • Leave sufficient time for others to take over the room.

www.aau.dk/coronavirus
Face masks in “cluster zones” (crowded areas)

Dean’s email on 27 August:

• Face masks are recommended in areas designated as cluster zones (trængelsområder)

• In Cassiopeia, common areas at the ground floor (corridors, canteen area, rest areas, etc.) + areas at the 2nd floor around seminar rooms have been defined as cluster zones

• Employees are recommended to use face masks in all student areas, including group rooms and studios

• Face masks for employees can be provided by the Study Team
Student contact (supervision, exercises, etc.)

Recommendations during project supervision meetings:
• Wear face mask
• The supervisor may demand students to wear facemasks

Recommendations during exercise sessions in group rooms:
• Wear face mask
• Instruct students to let an open door signify a desire for help
• Instruct students to use blackboard, a big screen, etc. during consultation
• Possibly, stay in the door opening during consultation
Instructions to students with symptoms or positive Covid-19 test result

Precautions in case of symptoms
1. Go home
2. Inform Head of Study
3. Consult general practitioner
4. Don’t show up again until 48 hours after the symptoms are gone

Precautions in case of positive Covid-19 test result
1. Inform Head of Study
2. Head of Study then
   1. informs upwards
   2. contacts AAU’s Covid-19 task force to initiate infection tracking
   3. uncover to the extent possible “close contacts”
Exams

• If the Ministry’s exemption regarding exams gets extended to include exams for the fall 2020 semester:
  • The Study Board in collaboration with Head of Study may approve a change from physical to online exams
  • Students must always be offered the possibility to have their project exam conducted as a physical exam
Information

- [https://www.aau.dk/coronavirus/](https://www.aau.dk/coronavirus/)
- [https://www.cs.aau.dk/education/](https://www.cs.aau.dk/education/)
Student clusters – Cassiopeia, ground floor
Student clusters – NOVI9 (SLV312), 1st floor
Student clusters – NOVI9 (SLV312), 2nd floor
Student clusters – FRB7G

9. Sem – Ø
9. Sem – Å